

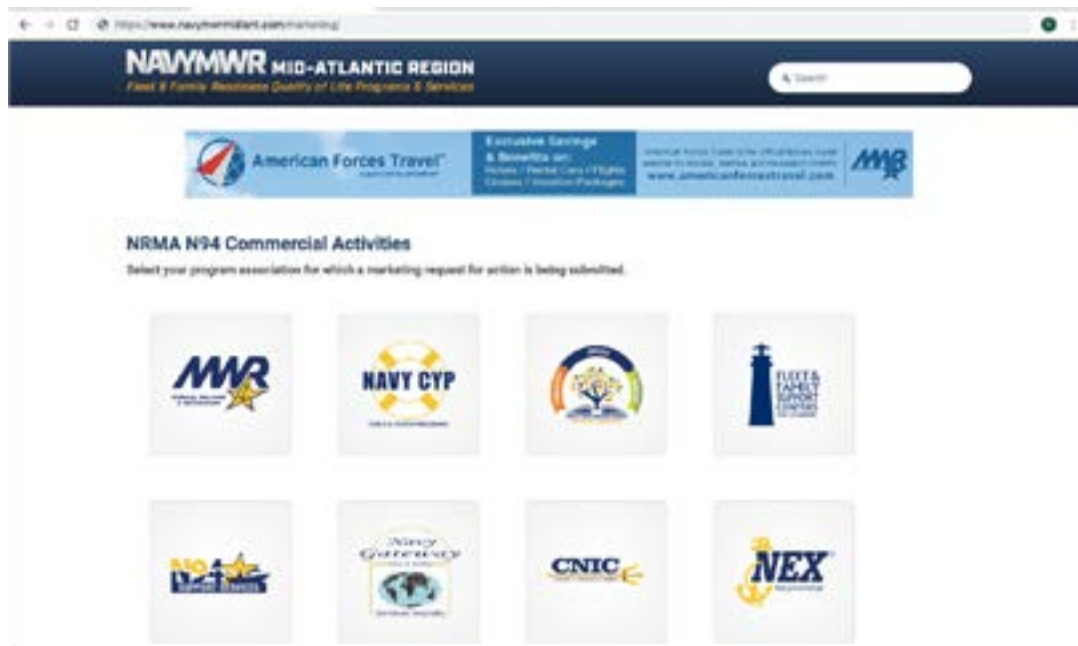
# N94 Commercial Activities Online Marketing Request Access

Effective April 1, 2019

To access the marketing online request system follow the instructions below. First time users of the online form will need to create an account with the system called **Smartsheet** used to submit online marketing requests. Login email must be your government email address (i.e., navymwr@navy.mil)

## STEP 1

Go To <https://www.navymwrmidlant.com> and select program area (graphic logo) that you will be submitting a marketing request for.



## STEP 2

Login to access online request form.

If you are a first time user of the system an account will need to be created by clicking **Don't have a login? Sign Up.**

Follow the on screen instructions. Login email must be your government issued email address (e.g., @navy.mil or @mwrma.com) and password should be at least eight characters long. Please choose a password you will remember.

Once you complete the account activation process you may once again proceed with your online marketing request at <https://www.navymwrmidlant.com/marketing>.



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